



FUN CLUB PAYMENT LETTER

Payments for Fun Club are due on the last school day of each week your child attends the Fun Club program (please note billing is always a week behind). A balance sheet will be made available weekly to the parents to show payments and charges incurred, along with the invoices being emailed to you weekly. **Any accounts past due will result in your child not being able to attend Fun Club until the balance is paid in full, and a fine of \$10.00 per day may be imposed for accounts that are delinquent. Fun Club staff will call and ask that you pick up your child if payment status is not current.**

Please check the balance sheet regularly and let a staff member know if you see a discrepancy or have any questions or concerns.

You may also pay a lump sum in advance. Your weekly charges will be deducted from this total and you will be notified when your balance is low.

Thank you for your prompt payment of your weekly charges.

If you would like me to email your balance weekly, please write your email address below.

Email: _____

Family name: _____

Parent signature: _____

Date: _____

Thank you,

Mrs. Nicole Schroeder